

AGMARK Quality Control Management System

User Manual on Online Application of Printing Press

Prepared for:



Prepared By:



राष्ट्रीय सूचना विज्ञान केंद्र
National Informatics Centre

National Informatics Centre, Nagpur

Ministry of Electronics & Information Technology
Government of India



Index

Login

1. Login
2. Secondary/Firm user Dashboard

Form Filling Section wise

1. Firm Profile
2. Premises Profile
3. Unit Details
4. Payment Details

Submitting the form

1. Saving all sections
2. Final Submit
3. E-signing the application PDF file
4. Viewing and printing of the e-signed application

Log History – View and Search

Printing Press Application

Secondary/Firm User Login

- Login with valid premises id and password



GOVERNMENT OF INDIA
MINISTRY OF AGRICULTURE & FARMERS WELFARE
DEPARTMENT OF AGRICULTURE & FARMERS WELFARE



DIRECTORATE OF MARKETING & INSPECTION

Applicant Login for Certificate of Printing Permission

HOME

ACT AND RULES

ABOUT AGMARK online

HOW TO APPLY

COMMODITIES

FAQ

CONTACTS

DMI PORTAL

Sign In

↻

Trouble Logging In?

- User Id is case sensitive
- Password is case sensitive
- Captcha is case sensitive
- Enter the details properly
- Refresh captcha if not visible
- Password related queries refer the [Manual](#)

- OR -

[Hyper Linking Policy](#)
[Privacy Policy](#)
[Disclaimer](#)
[Website Policy](#)
[DMI LOGIN](#)
[Feedback](#)
[Chemist Login](#)

- Click on “Apply For” button and select New Certificates to submit fresh application for printing press permission



AQCMS
 APK Printing press
 6533/2/PUN/003
 Dashboard
 Apply For
 Change Password
 Log History
 Action History
 Logout



GOVERNMENT OF INDIA
 MINISTRY OF AGRICULTURE & FARMERS WELFARE
 DEPARTMENT OF AGRICULTURE & FARMERS WELFARE



DIRECTORATE OF MARKETING & INSPECTION

Last Login: 20/09/2022 14:55:23 [IP: 10.158.81.90]

Please Note !
 Please click on 'Apply' button to fill application details. Thankyou

Contents Provided by Directorate of Marketing & Inspection (DMI), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Government of India.
 Designed, Developed and Maintained by National Informatics Centre



AQCMS
 APK Printing press
 6533/2/PUN/003
 Dashboard
 Apply For
 New Certification
 Change Password
 Log History
 Action History
 Logout



GOVERNMENT OF INDIA
 MINISTRY OF AGRICULTURE & FARMERS WELFARE
 DEPARTMENT OF AGRICULTURE & FARMERS WELFARE



DIRECTORATE OF MARKETING & INSPECTION

Last Login: 20/09/2022 14:55:23 [IP: 10.158.81.90]

Please Note !
 Please click on 'Apply' button to fill application details. Thankyou

Contents Provided by Directorate of Marketing & Inspection (DMI), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Government of India.
 Designed, Developed and Maintained by National Informatics Centre



Firm Profile Section

Description:

Manual Prepared by National Informatics Centre - Nagpur



- Firm Profile having details like status of firm (partnership, proprietorship, private limited, etc), years of business, various licenses, etc.
- The name of the firm and district cannot be edited by the individual/firm level user. This will be the same as filled by the Corporate User while creating the user for this firm.
- Applicant will be able to upload scanned copies of relevant documents like Partnership deed, Article of Association and Memorandum, Firm Registration Certificate, etc in PDF or jpeg format.
- If applicant select “Yes” option for “Is Declaration in prescribed proforma attached(form B2)” then “Declaration in prescribed Proforma” file upload option available.
- After filling the relevant details press on ‘Save & Next’ button
- Confirmation message will be displayed
- Applicant updated the information until the final submit



DIRECTORATE OF MARKETING & INSPECTION

Last Login: 20/09/2022 14:55:23 [IP: 10.158.81.90]



Application for Grant of Permission to Printing Press (Form B1)

Progress Bar Status
■ Pending ■ Saved ■ Referred Back

- ➕ Firm Profile
- ➕ Premises Profile
- ➕ Unit Details
- ➕ Payment

Printing Press Profile

Firm Details

Firm Name *	<input type="text" value="APK Printing press"/>	State/Region *	<input type="text" value="Maharashtra"/>
Email Id *	<input type="text" value="john@gmail.com"/>	District *	<input type="text" value="Ahmednagar"/>
Address *	<input style="height: 40px;" type="text" value="abc road,Nagpur"/>	Pin Code *	<input type="text" value="231235"/>
		Mobile No. *	<input type="text" value="8806523654"/>
		Phone No. *	<input type="text" value="OTY1Mzl1Njg5NQ=="/>

[Update Packing Type](#)

Firm Status

Business Type *	<input type="text" value="Proprietorship"/>	i Attach Copy of partnership deed/ Article of Memorandum/Etc
Name Of Proprietor/Partners *	<input type="text" value="Enter Name of Proprietor/Partners"/>	Attach File: *
		<input type="button" value="Browse..."/> No files selected.

i File type: PDF, jpg & max size upto 2 MB

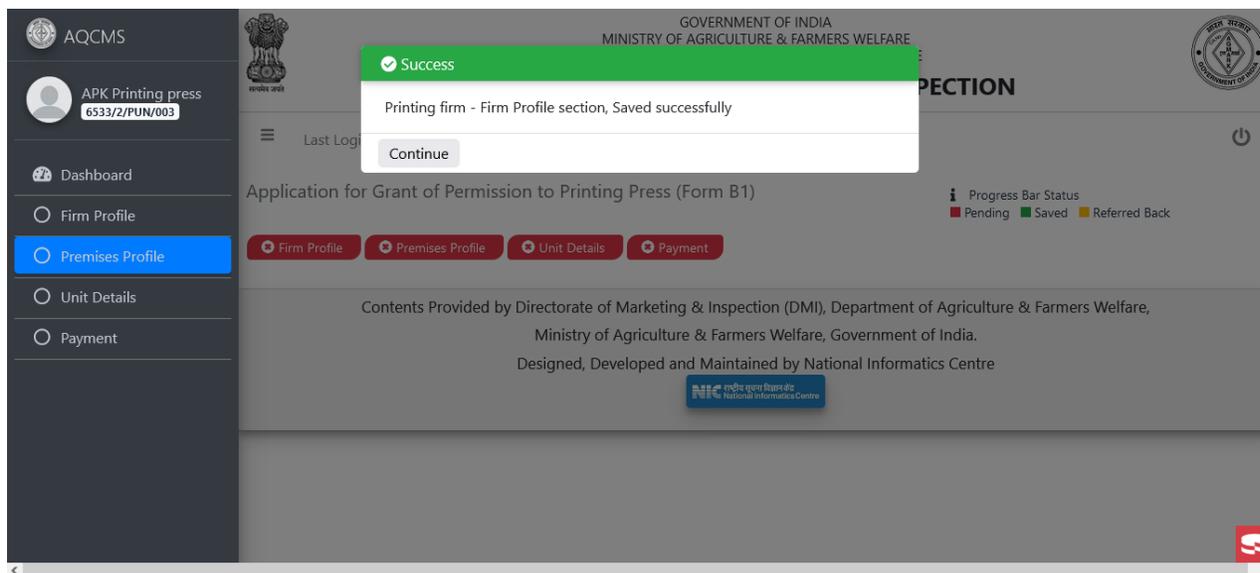
Firm In Business Since

Period of business (Years) *	<input type="text" value="select"/>
Is Declaration in prescribed proforma attached(form B2) ?	
<input type="radio"/> Yes <input checked="" type="radio"/> No	

[Reset](#) [Save & Next](#)

[Next Section →](#)

Contents Provided by Directorate of Marketing & Inspection (DMI), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Government of India.
 Designed, Developed and Maintained by National Informatics Centre



Premises Profile

Description:

- Premises Profile having details like address, GST No, Layout Plan, Representative details etc .
- If applicants have GST No then select “Yes” option for “Do you Have GST Certificate” and enter GST number and upload GST registration copy.
- If Layout Plan then select “Yes” option for “Is Layout Plan attached” and uploaded Layout plan copy.
- Used unique number for representative details of one and two.
- Applicant will be able to enter relevant details.
- After filling the relevant details press on ‘Save & Next’ button
- Confirmation message will be displayed

AQCMS

APK Printing press
63332/PUN/003

- Dashboard
- Firm Profile
- Premises Profile**
- Unit Details
- Payment



GOVERNMENT OF INDIA
MINISTRY OF AGRICULTURE & FARMERS WELFARE
DEPARTMENT OF AGRICULTURE & FARMERS WELFARE
DIRECTORATE OF MARKETING & INSPECTION



Last Login: 20/09/2022 14:59:53 [IP: 10.158.81.90]

Application for Grant of Permission to Printing Press (Form B1)

Progress Bar Status
■ Pending ■ Saved ■ Referred Back

- ✔ Firm Profile
- ✘ Premises Profile
- ✘ Unit Details
- ✘ Payment

Printing Premises Profile

Address

Address * State/Region *

District * Pin Code *

GST No.

Do you Have GST Certificate? Yes No

Give GST NO. [Attach Copies of GST registration](#)

Attach File : * File type: PDF, jpg & max size upto 2 MB

Layout Plan

Is Layout Plan attached? Yes No [Attach Layout Plan](#)

Attach File : * File type: PDF, jpg & max size upto 2 MB

First Representative Details

First Name : Mobile No :

Middle Name : Attach Signature : File type: PDF, jpg & max size upto 2 MB

Last Name :

Second Representative Details

First Name : Mobile No :

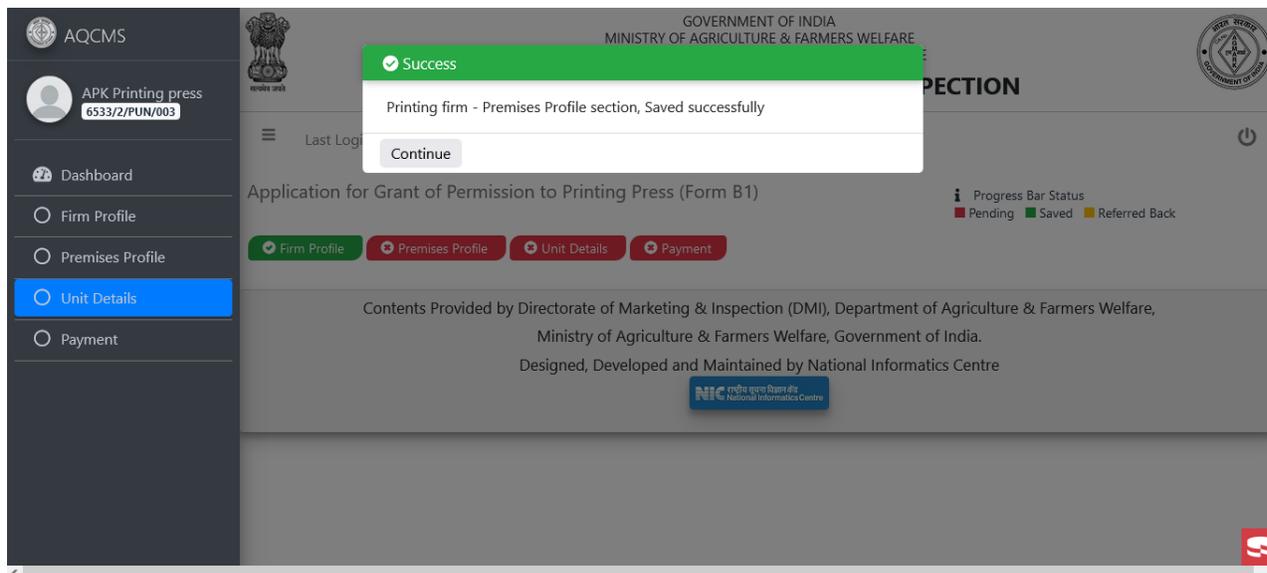
Middle Name : Attach Signature : File type: PDF, jpg & max size upto 2 MB

Last Name :

[← Previous Section](#) [Reset](#) [Save & Next](#) [Next Section →](#)

Contents Provided by Directorate of Marketing & Inspection (DMI), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Government of India.
 Designed, Developed and Maintained by National Informatics Centre





Unit Details

Description:

- Unit details having details like printing machine details, fabrication details, etc.
- If applicant select “No” in “Do you have Machinery details?” then Machinery details table and uploaded field not available
- After filling the relevant details press on ‘Save & Next’ button
- Confirmation message will be displayed

AQCMS

APK Printing press
6533/2/PUN/003

- Dashboard
- Firm Profile
- Premises Profile
- Unit Details**
- Payment



GOVERNMENT OF INDIA
MINISTRY OF AGRICULTURE & FARMERS WELFARE
DEPARTMENT OF AGRICULTURE & FARMERS WELFARE



DIRECTORATE OF MARKETING & INSPECTION

Last Login: 20/09/2022 14:59:53 [IP: 10.158.81.90]

Application for Grant of Permission to Printing Press (Form B1)

Progress Bar Status
■ Pending ■ Saved ■ Referred Back

- Firm Profile
- Premises Profile
- Unit Details
- Payment

Printing Unit Details

Printing Machines Details

Sr.No.	Name	Type	No.	Capacity(Qtl/day)	Action
1	apk lab	Rota	2521	100	✎ +
	<input type="text"/>	<input type="text" value="Rota"/>	<input type="text"/>	<input type="text"/>	+ Add

Other Required Machines Details

Attach Details of machinery not covered above, if any

Attach File: * website_testing.pdf

File type: PDF, jpg & max size upto 2 MB

Is Earlier Approved ?

Whether the press is earlier approved for Agmark work ? Yes No

Inhouse Machinery

Whether firm has in house machinery for Agmark work ? Yes No

Facilities for Fabrication

Whether firm has proper facilities for fabrication of tin containers from the tin sheet ? Yes No Not Applicable

Name & Address of Other Unit *

Attach Details of machinery not covered above, if any

Attach File: * website_testing.pdf

File type: PDF, jpg & max size upto 2 MB

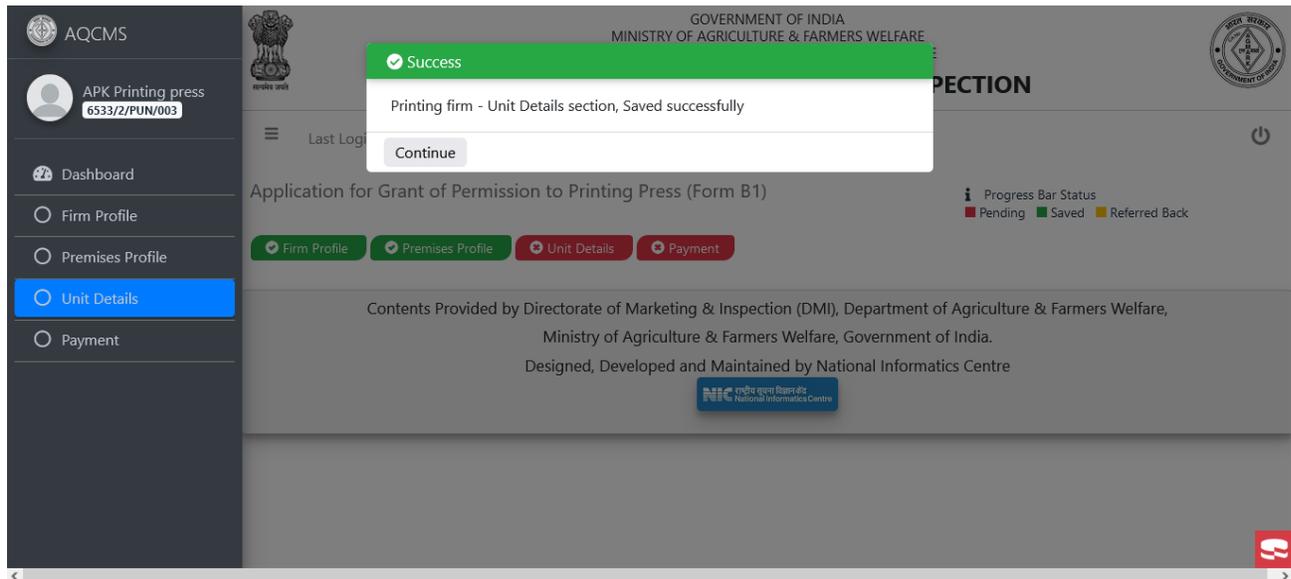
Proposed Start Date

Date from which the Press is proposed to be engaged for printing of Agmark replica on all types of containers/packages.

Proposed date *

- [← Previous Section](#)
- [Reset](#)
- [Save & Next](#)
- [Next Section →](#)

Contents Provided by Directorate of Marketing & Inspection (DMI), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Government of India.
 Designed, Developed and Maintained by National Informatics Centre



Payment

Description:

- This section will list the commodities for which application is being made and the total charge.
- Payment is to be made online at bharatkosh.gov.in and the details are to be entered here
- Click on 'Yes' at "Is payment done at bharatkosh.gov.in" after you have made the payment successfully.
- On click of 'Yes' as above enter the details like Receipt Number, Date of Transaction and upload the copy of the payment receipt received from bharatkosh.gov.in
- FAQ are available along with a link to bharatkosh.gov.in for information on how to make the payment.
- After filling the relevant details press on 'Save' button
- Confirmation message will be displayed

AQCMS

APK Printing press
65333/2/PUN/003

- Dashboard
- Firm Profile
- Premises Profile
- Unit Details
- Payment

GOVERNMENT OF INDIA
MINISTRY OF AGRICULTURE & FARMERS WELFARE
DEPARTMENT OF AGRICULTURE & FARMERS WELFARE

DIRECTORATE OF MARKETING & INSPECTION

Last Login: 20/09/2022 14:59:53 [IP: 10.158.81.90]

Application for Grant of Permission to Printing Press (Form B1)

Progress Bar Status
■ Pending ■ Saved ■ Referred Back

Firm Profile
Premises Profile
Unit Details
Payment

Payment	
Sr. No.	Selected Packaging Material
1	Caps
2	Other
Processing Fee	Rs.10000

Payment

How To Do Online Payment

- Link To Payment Online :bharatkosh.gov.in
- FAQ on payments
- PAO/DDO to whom payment is to be made : Marketing Officer, DDO Code 200300
- Is payment done on Bharatkosh? Yes No

Payment Details	
Payment Amount*	10000
Transaction ID/Receipt NO. *	Trns4154652135465465
PAO/DDO Name *	Marketing Officer, DDO Code 200300
Date of Transaction*	15/09/2022
Upload Payment Receipt*	Attach File : <input type="button" value="Browse..."/> website_testing.pdf <small>File type: PDF, jpg & max size upto 2 MB</small>

Note: Fees once paid, shall not be refunded

Previous Section
Save

Contents Provided by Directorate of Marketing & Inspection (DMI), Department of Agriculture & Farmers Welfare,
 Ministry of Agriculture & Farmers Welfare, Government of India.
 Designed, Developed and Maintained by National Informatics Centre



AQCMS

APK Printing press
65333/2/PUN/003

- Dashboard
- Firm Profile
- Premises Profile
- Unit Details
- Payment

GOVERNMENT OF INDIA
MINISTRY OF AGRICULTURE & FARMERS WELFARE

DIRECTORATE OF MARKETING & INSPECTION

Last Login: 20/09/2022 14:59:53 [IP: 10.158.81.90]

Application for Grant of Permission to Printing Press (Form B1)

Progress Bar Status
■ Pending ■ Saved ■ Referred Back

Firm Profile
Premises Profile
Unit Details
Payment

Notification

Printing firm - Payment Section, Updated successfully

Continue

Contents Provided by Directorate of Marketing & Inspection (DMI), Department of Agriculture & Farmers Welfare,
 Ministry of Agriculture & Farmers Welfare, Government of India.
 Designed, Developed and Maintained by National Informatics Centre





AQCMS

APK Printing press
6533/2/PUN/003

- Dashboard
- Firm Profile
- Premises Profile
- Unit Details
- Payment**



GOVERNMENT OF INDIA
MINISTRY OF AGRICULTURE & FARMERS WELFARE
DEPARTMENT OF AGRICULTURE & FARMERS WELFARE



DIRECTORATE OF MARKETING & INSPECTION

Last Login: 20/09/2022 14:59:53 [IP: 10.158.81.90]

Application for Grant of Permission to Printing Press (Form B1)

Progress Bar Status
■ Pending ■ Saved ■ Referred Back

- Firm Profile
- Premises Profile
- Unit Details
- Payment**

Payment	
Sr. No.	Selected Packaging Material
1	Caps
2	Other
Processing Fee	Rs.10000

Payment

How To Do Online Payment

- Link To Payment Online : bharatkosh.gov.in
- FAQ on payments
- PAO/DDO to whom payment is to be made : Marketing Officer, DDO Code 200300
- Is payment done on Bharatkosh? Yes No

Payment Details	
Payment Amount*	10000
Transaction ID/Receipt NO. *	Trns4154652135465465
PAO/DDO Name *	Marketing Officer, DDO Code 200300
Date of Transaction*	15/09/2022
Upload Payment Receipt*	Attach File : <input type="button" value="Browse..."/> No files selected. Preview <small>File type: PDF, jpg & max size upto 2 MB</small>

Note: Fees once paid, shall not be refunded

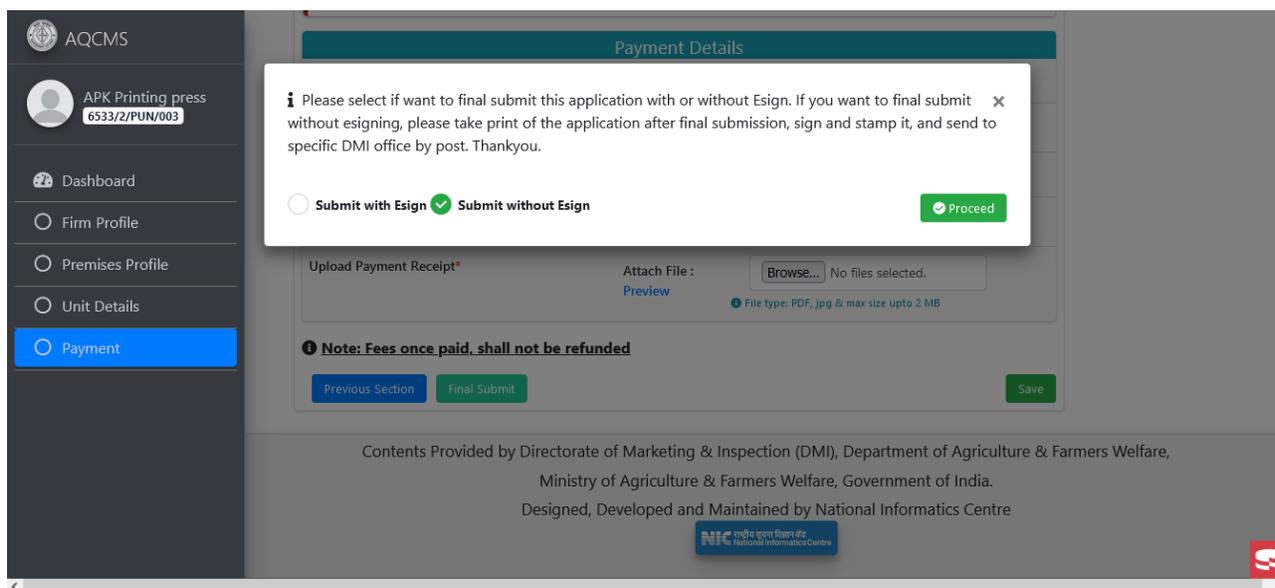
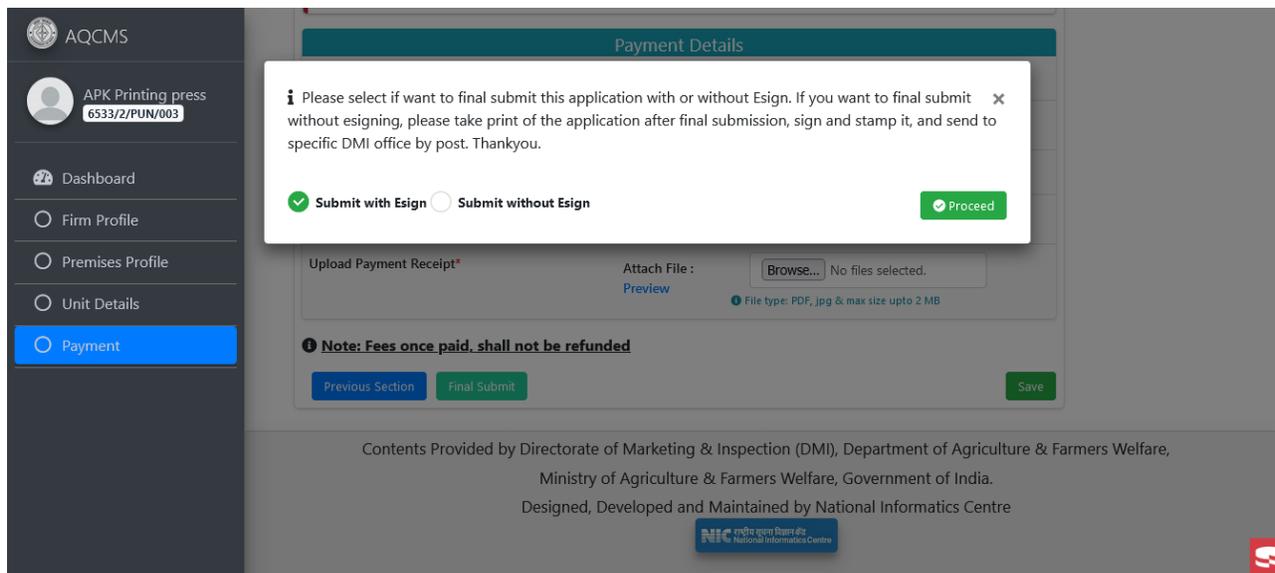
[Previous Section](#)

[Final Submit](#)

[Save](#)

Contents Provided by Directorate of Marketing & Inspection (DMI), Department of Agriculture & Farmers Welfare,
Ministry of Agriculture & Farmers Welfare, Government of India.
Designed, Developed and Maintained by National Informatics Centre





Final Submission of application

Description:

- When all the sections are filled and saved successfully a button 'Final Submit' will be enabled for the applicant to finally send the application.

AQCMS

APK Printing press
6533/2/PUN/003

- Dashboard
- Firm Profile
- Premises Profile
- Unit Details
- Payment



GOVERNMENT OF INDIA
MINISTRY OF AGRICULTURE & FARMERS WELFARE
DEPARTMENT OF AGRICULTURE & FARMERS WELFARE
DIRECTORATE OF MARKETING & INSPECTION



Last Login: 20/09/2022 14:59:53 [IP: 10.158.81.90]

Application for Grant of Permission to Printing Press (Form B1)

Progress Bar Status
■ Pending ■ Saved ■ Referred Back

Firm Profile Premises Profile Unit Details Payment

Payment	
Sr. No.	Selected Packaging Material
1	Caps
2	Other
Processing Fee	Rs.10000

Payment

How To Do Online Payment

- [Link To Payment Online :bharatkosh.gov.in](http://bharatkosh.gov.in)
- [FAQ on payments](#)
- PAO/DDO to whom payment is to be made : Marketing Officer, DDO Code 200300
- Is payment done on Bharatkosh? Yes No

Payment Details	
Payment Amount*	<input type="text" value="10000"/>
Transaction ID/Receipt NO. *	<input type="text" value="Trns4154652135465465"/>
PAO/DDO Name *	<input type="text" value="Marketing Officer, DDO Code 200300"/>
Date of Transaction*	<input type="text" value="15/09/2022"/>
Upload Payment Receipt*	Attach File : <input type="button" value="Browse..."/> No files selected. <small>Preview</small> ● File type: PDF, jpg & max size upto 2 MB

Note: Fees once paid, shall not be refunded

Previous Section Final Submit Save

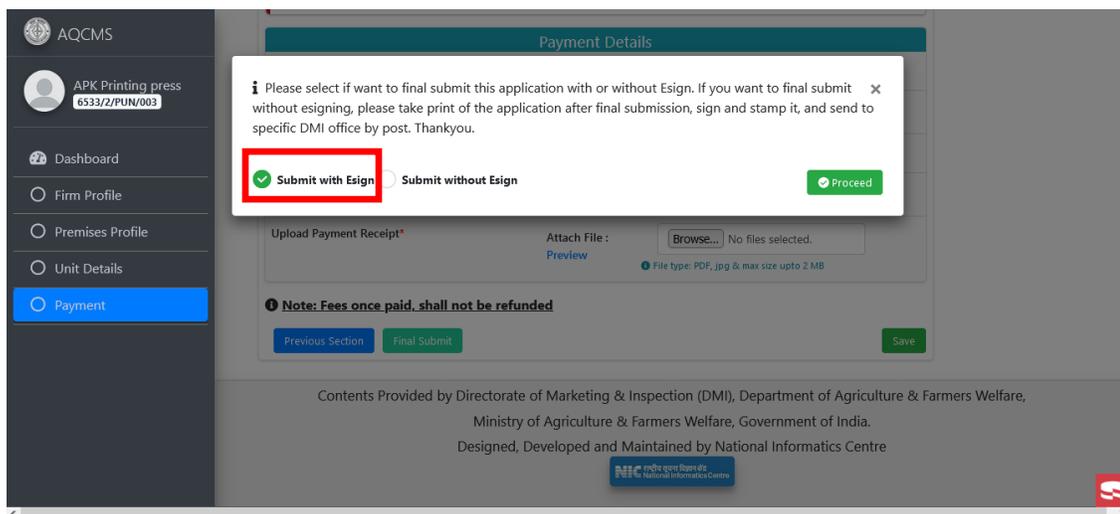
Contents Provided by Directorate of Marketing & Inspection (DMI), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Government of India.
 Designed, Developed and Maintained by National Informatics Centre



- On click of 'Final Submit' button a PDF format file is generated as per the prescribed format and display the popup on the screen with two options 1) "Submit with Esign" and 2) "Submit without Esign" for application final submit process.

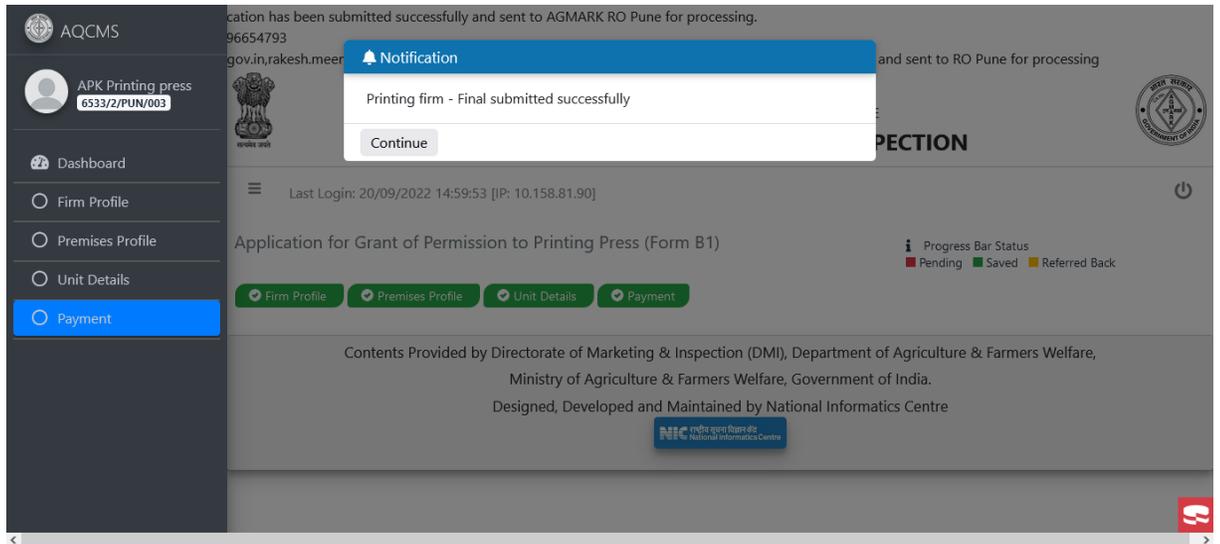
1) "Submit with Esign"

- If applicant select the option “Submit with Esign” and click on proceed button then display the E-signing authentication window on the screen and E-signing is Aadhaar UID based.
- A formal approval is taken from the applicant for using the aadhaar number for e-signing. Click on the check box to accept the same.
- You can preview the generated PDF prior to e-signing
- The files are e-signed using OTP on the registered mobile number as per the aadhaar ID provided.
- Enter the OTP as received on mobile.
- Click on ‘Resend OTP’ to receive the OTP again
- On successful e-sign of the application PDF a confirmation message is displayed and the applicant is taken to the respective dashboard.
- After successful e-sign the PDF is updated with the e-sign details which are available to the applicant for download and print.
- Here the applicant can view the e-signed application.



2) “Submit without Esign”

- If applicant select the option “Submit without Esign” and click on proceed button then display the term and condition message box.
- Click the check box and accept the term and condition for continue the final submit process.

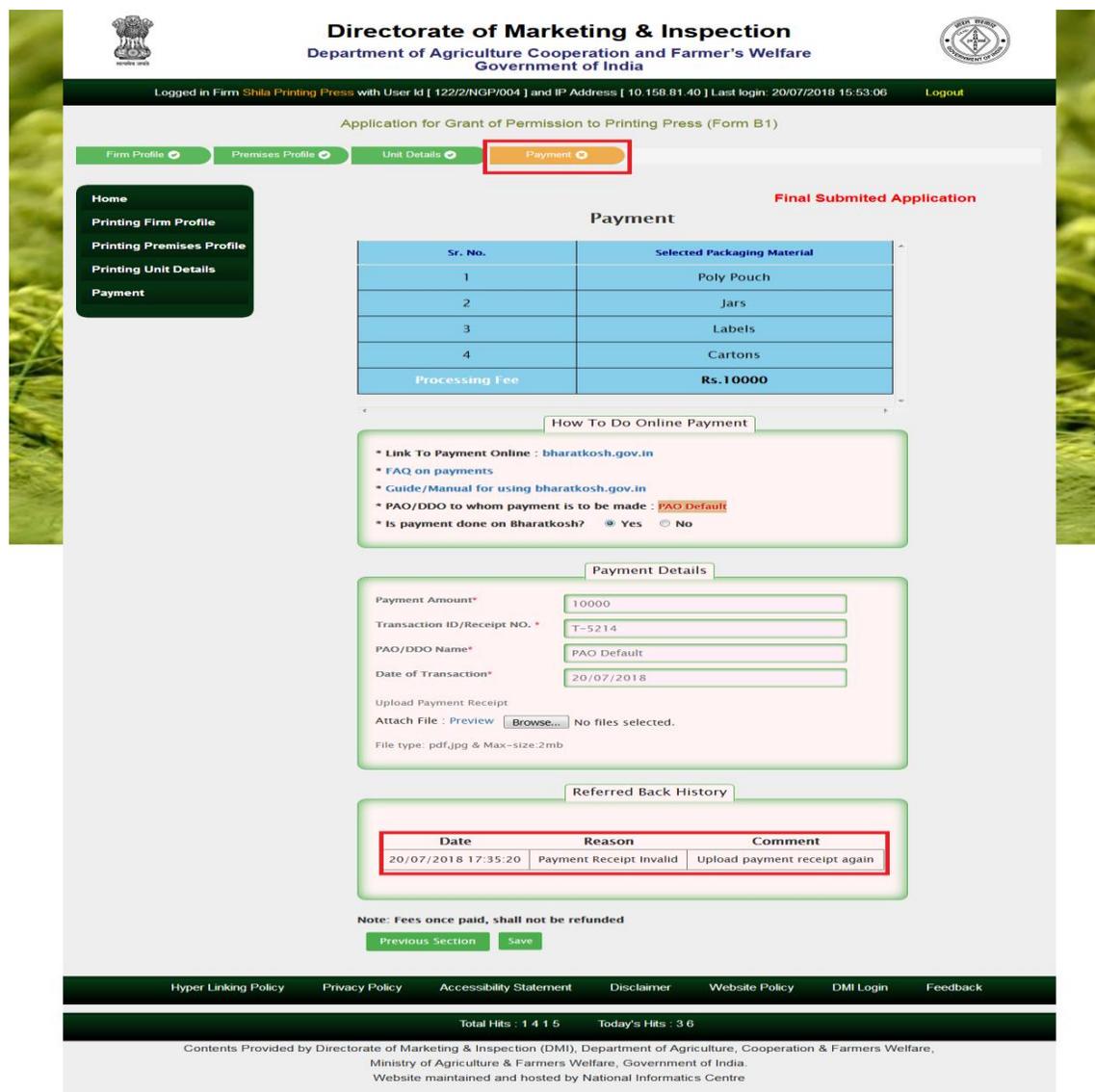


- After the final submit the application with e-signed or without e-signed, all application section disabled (not editable). It is automatically sent to respective the DDO/PAO In-charge dashboard for payment verification.
- After the final submit, applicant can view or download the application pdf from his dashboard.



- If any doubt/query about payment to DDO/PAO then they referred back the application to applicant.
- Applicant gets sms or email if DDO/PAO referred back the application. Referred back section highlighted with orange color tab.

- Applicant fulfills the DDO/PAO requirement and save the payment section once again with updated information.



Directorate of Marketing & Inspection
Department of Agriculture Cooperation and Farmer's Welfare
Government of India

Application for Grant of Permission to Printing Press (Form B1)

Payment Final Submitted Application

Sr. No.	Selected Packaging Material
1	Poly Pouch
2	Jars
3	Labels
4	Cartons
Processing Fee	
Rs. 10000	

How To Do Online Payment

- * Link To Payment Online : bharatkosh.gov.in
- * FAQ on payments
- * Guide/Manual for using bharatkosh.gov.in
- * PAO/DDO to whom payment is to be made : [PAO Default](#)
- * Is payment done on Bharatkosh? Yes No

Payment Details

Payment Amount* : 10000
 Transaction ID/Receipt NO. * : T-5214
 PAO/DDO Name* : PAO Default
 Date of Transaction* : 20/07/2018

Upload Payment Receipt
 Attach File : Preview No files selected.
 File type: pdf,jpg & Max-size:2mb

Referred Back History

Date	Reason	Comment
20/07/2018 17:35:20	Payment Receipt Invalid	Upload payment receipt again

Note: Fees once paid, shall not be refunded

Total Hits : 1415 Today's Hits : 36
 Contents Provided by Directorate of Marketing & Inspection (DMI), Department of Agriculture, Cooperation & Farmers Welfare,
 Ministry of Agriculture & Farmers Welfare, Government of India.
 Website maintained and hosted by National Informatics Centre

- After payment verified by DDO/PAO. It is automatically sent to the RO In-charge dashboard as per the district wise jurisdiction for granted the application.
- If any doubt/query about application to RO in-charge then RO in-charge referred back to applicant with or without valuable comments.
- Applicant gets sms or email if RO in-charge referred back the application. Referred back section highlighted with orange color tab.
- On referred back section, section open in editable mode with comment box. Applicant saves the reply comment and once again final submit the application.
- Final submit button not visible until applicant not replied to all referred back comment.
- Next procedure same as after final submit.



Directorate of Marketing & Inspection
Department of Agriculture Cooperation and Farmer's Welfare
Government of India



Logged in Firm Shila Printing Press with User Id [122/2/NGP/004] and IP Address [10.158.81.40] Last login: 20/07/2018 17:36:12 [Logout](#)

Application for Grant of Permission to Printing Press (Form B1)

Firm Profile
Premises Profile
Unit Details
Payment

[Home](#)
[Printing Firm Profile](#)
[Printing Premises Profile](#)
[Printing Unit Details](#)
[Payment](#)

Final Submitted Application

Printing Press Profile

Firm Details

Firm Name *	Shila Printing Press
Address *	Mount Road, Sadar
State/Region *	Maharashtra
District *	Nagpur
Pin Code *	440088
Email Id *	pravin.bhakare.84@gmail.com
Mobile No. *	9371371276
Phone No.	

Firm Status

Business Type *	Proprietorship
Name Of Proprietor/Partners *	Pravin Kumar
Attach Copy of partnership deed/ Article of Memorandum/Etc	
Attach File : Preview	Browse... No files selected.
File type: pdf,jpg & Max-size:2mb	

Firm In Business Since

Period of business (Years) *	3 year
Is Declaration in prescribed proforma attached(form B2)? <input checked="" type="radio"/> Yes <input type="radio"/> No	
Attach Declaration in prescribed Proforma	
Attach File : Preview	Browse... No files selected.
File type: pdf,jpg & Max-size:2mb	

Previous Communication

Date	Remark	Reply	Action
20/07/2018 17:46:08	Please check form again		

Current Reply

Save
Next Section

[Hyper Linking Policy](#)
 [Privacy Policy](#)
 [Accessibility Statement](#)
 [Disclaimer](#)
 [Website Policy](#)
 [DMI Login](#)
 [Feedback](#)

Total Hits : 1 4 2 1 Today's Hits : 4 2

Contents Provided by Directorate of Marketing & Inspection (DMI), Department of Agriculture, Cooperation & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Government of India.
Website maintained and hosted by National Informatics Centre

User Log History

Description:

- The applicant can view the history of all logins by clicking on 'Log History' from the left menu of the dashboard.
- Search options are available for filtering the records and easy viewing



APK Printing press
6533/2/PUN/003

Dashboard

Apply For

Change Password

Log History

Action History

Logout



GOVERNMENT OF INDIA
MINISTRY OF AGRICULTURE & FARMERS WELFARE
DEPARTMENT OF AGRICULTURE & FARMERS WELFARE



DIRECTORATE OF MARKETING & INSPECTION

Last Login: 20/09/2022 14:59:53 [IP: 10.158.81.90]

Log History

Dashboard / Log History

Given Below is your log history

Show 10 entries

Search:

Date	User Id	TimeIn	TimeOut	Duration	Remark	IP Address
20/09/2022	6533/2/PUN/003	15:41:41	---	Current Session	Success	10.158.81.90
20/09/2022	6533/2/PUN/003	14:59:53	15:41:13	41 min 20 sec	Success	10.158.81.90
20/09/2022	6533/2/PUN/003	14:55:23	14:55:31	0 min 8 sec	Success	10.158.81.90

Showing 1 to 3 of 3 entries

Previous 1 Next